



**WYCOMBE**  
**DISTRICT COUNCIL**

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Queen Victoria Road  
High Wycombe  
Bucks HP11 1BB

## Council

Date: 17 July 2017  
Time: 6.30 pm  
Venue: Council Chamber  
District Council Offices, Queen Victoria Road, High Wycombe, Bucks

You are hereby summoned to attend the Meeting of the Council to be held in the Council Chamber, District Council Offices, Queen Victoria Road, High Wycombe on 17 July 2017 at 6.30 pm to consider the business set out in the Agenda below.

Ms K Satterford  
Chief Executive

**Fire Alarm** - In the event of the fire alarm sounding, please leave the building quickly and calmly by the nearest exit. Do not stop to collect personal belongings and do not use the lifts. Please congregate at the Assembly Point at the corner of Queen Victoria Road and the River Wye, and do not re-enter the building until told to do so by a member of staff.

## Agenda

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1	<b>APOLOGIES FOR ABSENCE</b> To receive apologies for absence.	
2	<b>MINUTES</b> To approve as a correct record the minutes of the meeting of Council held on 3 April and of Annual Council held on 15 May 2017.	1 - 31
3	<b>DECLARATIONS OF INTEREST</b> To receive any disclosure of disclosable pecuniary interests by Members relating to items on the agenda. If any member is uncertain as to whether an interest should be disclosed, he or she is asked if possible to contact the District Solicitor prior to the meeting.	

Members are reminded that if they are declaring an interest they

should state the nature of that interest whether or not they are required to withdraw from the meeting.

#### **4 CHAIRMAN`S ANNOUNCEMENTS**

To receive such communication as the Chairman of the Council may wish to make.

#### **5 QUESTIONS FROM MEMBERS OF THE PUBLIC**

Written questions may be asked of the Leader or any cabinet Member if submitted to the Head of Democratic, Legal and Policy Services no later than 12 noon on Monday 10 July 2017. Questions will be submitted in the order in which they were received.

A questioner will have a maximum of 1 minute to ask a question and the answer shall not exceed 3 minutes. Any questioner may put one supplementary question without notice within a maximum time of 1 minute and the answer may not exceed 2 minutes.

#### **6 QUESTIONS FROM MEMBERS**

Questions to the Leader or any Cabinet Members must be submitted by 12 noon Monday 10 July 2017. Questions shall be taken first from the Group Leaders of the political parties who shall be entitled to ask an initial Leader`s question, including the right to adopt another Member`s question from his/her group, of which written notice shall have been given to the Head of Democratic, Legal and Policy Services prior to the meeting.

The order of questions shall then permit the first question from each other councillor to be asked before any subsequent questions from the same Councillor. One question will be taken in turn from the same Councillor unless there are no other questions to be asked.

Every Member asking an oral question is permitted to ask one supplementary question without notice provided that it is not substantially the same as a question that was put to a Council meeting during the past six months.

The appropriate member will respond to any questions remaining unanswered at the expiry of 30 minutes in writing. Any question remaining unanswered after 30 minutes will be answered within 10 working days in writing after the meeting by the appropriate member and appended to the minutes of the meeting.

#### **7 PETITIONS**

- (i) Council to receive any petition from a member of the public who lives, works or studies within the district or from a Councillor on his/her behalf as notified by the deadline of 5pm on Monday 10 July 2017.
- (ii) Council to consider any petition already received that meets the required number of signatures to qualify for a debate by

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	Full council. (The petition organiser will have 5 minutes to present the petition and then the Council will debate the matter for a maximum of 15 minutes and decide how to respond to the petition)
<b>8</b>	<b>CABINET</b> 32 - 38
	To receive the minutes of and consider any recommendations from the following meeting:
	Cabinet 5 June 2017
	Cabinet 10 July 2017 (To follow)
<b>9</b>	<b>STANDARDS COMMITTEE</b>
	To receive the minutes of and consider any recommendations from the following meeting:
	Standards Committee 11 July 2017 (To follow)
<b>10</b>	<b>IMPROVEMENT &amp; REVIEW COMMISSION</b> 39 - 45
	To receive the minutes of and consider any recommendations from the following meeting:
	Improvement & Review Commission 21 June 2017
<b>11</b>	<b>AUDIT COMMITTEE</b> 46 - 49
	To receive the minutes of and consider any recommendations from the following meeting:
	Audit Committee 15 June 2017
<b>12</b>	<b>HIGH WYCOMBE TOWN COMMITTEE</b> 50 - 55
	To receive the minutes of and consider any recommendations from the following meeting:
	High Wycombe Town Committee 13 June 2017
<b>13</b>	<b>JNC STAFFING MATTERS COMMITTEE</b> 56 - 59
	To receive the minutes of and consider any recommendations from the following meeting:
	JNC Staffing Matters Committee 23 May 2017
	JNC Staffing Matters Committee 3 July 2017
<b>14</b>	<b>PLANNING COMMITTEE</b> 60 - 69
	To receive the minutes of and consider any recommendations from the following meetings:
	Planning Committee 8 March 2017

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	Planning Committee	26 April 2017
	Planning Committee	31 May 2017
<b>15</b>	<b>HANDY CROSS PHASE 5 PROCUREMENT PROCESS</b>	(To follow)
<b>16</b>	<b>QUESTIONS UNDER STANDING ORDER 11.2</b>	
<b>17</b>	<b>URGENT ACTION TAKEN BY CABINET OR INDIVIDUAL CABINET MEMBER</b>	
	(i) Approval of the revised extents of the Alscot & Horsenden Conservation Area appraisals	
	(ii) Use of S106 Funding for affordable housing	
	(iii) Appointment of Policy Advisory Groups	
	(iv) Approval of the Residential Design Guidance Supplementary Planning Document for adoption to form part of the Wycombe Development Plan.	
	(v) Approval of the adoption of the Bledlow-cum-Saunderton Neighbourhood Plan as part of the Development Plan for decision making on planning applications.	
	(vi) Adoption of Play Strategy 2017-2022	

**For further information, please contact Iram Malik on 01494 421204, [committeeservices@wycombe.gov.uk](mailto:committeeservices@wycombe.gov.uk)**